



2021



Name: Crystal Mance

Email: mancecr@upenn.edu

How long have you been at FRES?

7 months

Have you worked at Penn in any prior roles? No

Job title (and brief description of what you do at FRES):

Executive Assistant to the Vice President of Facilities & Real Estate

Have you or any family members attended Penn for classes or a degree (i.e. children, spouse)?

No

What led you to this career?

I kind of landed in the role as an EA many years ago.

What is your proudest achievement, personally or professionally?

Watching my son grow up to be a responsible adult, start several businesses and help out in his community.

The other is watching my daughter grow into a beautiful young lady and start the next part of her journey in college.

What three words best describe yourself: positive, encouraging, and transparent

What is your best habit? ...or best hidden talent?

I don't have a best habit, but I love laying on the beach sitting or sleeping under a cabana while attempting to read a book and listen to jazz. I used to ride motorcycles, and would enjoy doing that again one day.

What is your most favorable characteristic or trait?

Optimistic and gratitude

What talent or power would you most like to have?

To change the world for the better in an instant

What are your favorite things to do in your free time, outside of work?

Read, ride my bicycle, go walking, sit on my deck, chill and listen to some old school or jazz music. Sleep late and watch B&W's (black & white movies) Go Boggie!!

What is the best lesson you ever learned?

Don't share your dreams or vision with everyone, only those you know will be praying for you.

What positive takeaway do you have from the unprecedented past year?

Sometimes you have to stop and Reset and enjoy family, friends and the people that are most important to me.

What characteristic or trait do you most value in your colleagues?

They appreciate what I bring to the table; my input and ideas.

What is your motto, words to live by, or best advice?

No matter how dark it there's always a glimmer of light in the midst of it if you look hard enough. The light always over shadows the darkness.